

## CHAPTER 7

### ROADS AND ADDRESSES

**7.005 Definitions.** As used in Benton County Code Chapter 7:

- (1) **"Access Point"** means where the primary driveway enters the road on which a dwelling is addressed.
- (2) **"Dwelling"** means residence, including house or mobile home, or place of business.
- (3) **"North Lambert Zone"** means, for the purpose of the use of these systems, the state is divided into a "North Zone" and a "South Zone." The area of Benton County was included in that area designated as the North Zone on June 16, 1945, and described in ORS 93.320.
- (4) **"1927 State Plane Coordinate System"** means the system of plane coordinates which has been established by the National Geodetic Survey of the National Ocean Service for defining and stating the positions of points on the surface of the earth within the State of Oregon.
- (5) **"Point of Origin of the Addressing System"** means the point given the coordinates X=0 feet and Y=0 feet and which is located 1,000,000 feet due West of the point of origin of the Oregon coordinate system North Zone as described in ORS 93.330(a). X = East/West distance from a point of origin. Y = North/South distance from a point of origin.
- (6) **"Private Road"** means any road that is neither dedicated nor deeded for public use and one in which no rights or interest have accrued to the public, and includes private driveways, or other private access ways, over 1,320' (1/4 mile) in length, or which serve as access to three or more residences.
- (7) **"Public Road"** means a road which has been dedicated for public use by deed or subdivision plat and accepted by the Board of Commissioners and any other road being recognized as such by judicial decision.
- (8) **"Road"** means the entire right-of-way of any public or private way that provides ingress to or egress from property by means of vehicles or other means, or that provides travel between places by means of vehicle.
- (9) **"County Wide Addressing System Area"** includes all that area of Benton County, excluding those areas currently addressed with city house number and street name addresses, i.e. Adair, Albany, Alsea, Corvallis, Monroe and Philomath. [Ord. 85-0027]

### ROAD NAMING

**7.105 Board Authority.** The Board of County Commissioners shall have the authority to name or rename any road in the following circumstances:

- (1) When an existing public or county road is named or renamed.
- (2) When a new public or county road is established. (Road names established in subdivisions shall be named in accordance with procedure established for subdivision review.)
- (3) When a private road requires a name in order to promote the health, safety, and welfare of the public. [Ord. 85-0027]

**7.110 Application.** A request to name or rename a road shall be made as follows:

(1) A petition to name or rename a road may be submitted to the County Surveyor. The petition shall include, at a minimum, the following:

- (a) Signatures of more than 50% of the residents along the road.
- (b) The name and phone number of the designated contact person.
- (c) The location of the road by description or map.
- (d) The legal status of road, if known.
- (e) The existing road name, if known.
- (f) The proposed road name.
- (g) The reason for request.

(2) A request may also be submitted by any public or semi-public agency whose function is affected by road names, including the Benton County Board of Commissioners, the County Surveyor and any other affected Benton County Department. [Ord. 85-0027]

**7.115 Processing the Application.**

(1) The County Surveyor shall process all applications for road naming and renaming. The Surveyor shall:

- (a) Verify legal status of road.
- (b) Check the proposed road name to avoid duplication or similarity with other existing road names and with those on approved preliminary partitions or subdivisions.
- (c) Perform a field check when necessary.
- (d) Assist the applicant or other affected person to find alternate names when necessary.
- (e) Notify the appropriate departments and agencies.

(f) Where the County Surveyor considers it appropriate, mail a questionnaire to owners of all property abutting the road to determine general consensus concerning the proposed road name.

(g) Prepare a recommendation and Order on the proposed road name for the Board of Commissioners.

(2) When the residents do not propose a name for the unnamed road, or cannot agree on a name, or in any other circumstances where the County Surveyor believes it is warranted, the County Surveyor shall name the road in the interest of health, safety, and welfare of the public.

(3) Roads in a proposed subdivision or planned unit development may be named by the developer in accordance with the applicable provisions in the Benton County Land Division and Zoning Ordinances. [Ord. 85-0027]

#### **7.120 Board of County Commissioners Action.**

(1) Following receipt of a recommendation and Order for a road naming or renaming, the Board of Commissioners shall conduct a public hearing on such recommendation and Order at a regular Board meeting. The Board shall give written notice of the public hearing, to owners of all property abutting the road, as shown by the records of the County Assessor. Following the public hearing, the Board shall adopt, reject, or modify and adopt the proposed Order.

(2) Following action by the Board of Commissioners, the Board shall notify the original applicant for the road naming or renaming of the Board's action.

(3) Copies of an approved Order naming or renaming a road shall be sent by the County Surveyor to the following:

- (a) Department of Public Works
- (b) Department of Assessment and Taxation
- (c) Elections Division
- (d) Local Post Offices
- (e) Department of Planning and Building
- (f) City (if appropriate)
- (g) Emergency Services

(4) Copies of an approved Order or road name list may be made available, as the County Surveyor feels is necessary to:

- (a) Telephone Company
- (b) Local School District (School bus contractor)
- (c) Local Power Company
- (d) Local Water District
- (e) Gas Company
- (f) Any other affected agency or utility. [Ord. 85-0027]

**7.125 Completion.**

- (1) Original material shall be filed with the County Surveyor.
- (2) Road name signs shall be constructed and installed without charge by the Public Works Department.
- (3) County maps and files shall be updated by the affected departments. [Ord. 85-0027]

**ADDRESSING**

**7.205 Purpose.** In the interests of public health, safety, and welfare, a permanent county-wide addressing system is hereby established to provide a uniform addressing system. Such system will allow for systematic expansion as the various communities expand, will provide all emergency vehicles with the necessary information to quickly locate any dwelling by site address, and will further establish permanent mail delivery numbers and generally eliminate the confusions and delay caused by a continually changing route and box system. [Ord. 85-0027]

**7.210 Method of Addressing.**

- (1) All unnamed public and private roads over 21,320 feet (1/4 mile) in length, or which serve 3 or more residences, shall be assigned a name pursuant to BCC 7.105 - 7.125.
- (2) All dwellings within the County Wide Addressing System Area will be uniformly addressed from the Point of Origin.
- (3) A dwelling with an access point on a primarily North-South road will be addressed based on the distance from the Point of Origin to the access point as measured in a Northerly direction and determined by the Y value of the coordinate. In case of a switch back or portion of the road that is generally parallel to the X axis, a proportioning adjustment will be made in accordance to an established procedure to assure sequential five digit addressing.
- (4) A dwelling with an access point on a primarily East-West road will be addressed based on the distance from the point of origin to the access point as measured in a Easterly direction and

determined by the X value of the coordinate. In case of a switch back or portion of the road that is generally parallel to the Y axis, a proportioning adjustment will be made in accordance to an established procedure to assure sequential five digit numbers.

- (5) A basically North-South road will have odd numbers on the east side of the road, and even numbers on the west side of the road.
- (6) A basically East-West road will have odd numbers on the north side of the road, and even numbers on the south side of the road.
- (7) The numbers will increase while going north on a basically north-south road.
- (8) The numbers will increase while going east on a basically east-west road.
- (9) Apartment houses, mobile home parks, and other multi-unit complexes shall be addressed as one dwelling. The management of such establishment shall assign unit addresses in a manner acceptable to the County Surveyor.
- (10) All dwellings outside the County Wide Addressing System Area shall be addressed in accordance with the applicable city addressing system. [Ord. 85-0027]

#### **7.215 Display of Numbers.**

- (1) Within thirty (30) days after the effective date of BCC Chapter 7, each house or building requiring a number as provided in BCC Chapter 7 shall display its address number prominently:
  - (a) In a position near the principle entrance to the house or building; and
  - (b) On the mailbox serving the house or dwelling; and
  - (c) In cases where the house or building is not visible from the access road or drive and where the mailbox does not indicate the end of the access driveway, the resident or owner shall contact the County Surveyor to determine a third location for display in view from the access road so that emergency vehicles can quickly locate the house or building.
- (2) Numbers displayed are recommended to be not less than six inches in height and shall be painted upon or affixed to the house or building.
- (3) At final inspection on new construction located in the Countywide Addressing Area, the Building Official or his designee shall inspect the dwelling to ascertain whether numbers have been affixed as required above, and shall not sign off on final inspection until the above conditions are satisfied. [Ord. 85-0027]

**7.220 Implementation.** The County Surveyor is charged with the responsibility of implementing this system. The County Surveyor shall:

- (1) Make all determinations regarding address assignment.
- (2) Provide the occupants and/or the owner with the new address for the dwelling at least 6 weeks prior to the effective use date.
- (3) Notify local postal authorities of the new address at least six weeks prior to the effective use date.
- (4) Provide the County Development Department, the Elections Division, Emergency Services and local postal authorities with address maps on an annual basis or as needed. [Ord. 85-0027]

## **EXISTING ROAD NAMES AND ADDRESSES**

**7.305 Ratification.** As of the effective date of BCC Chapter 7, all existing road names and addresses, including all road names and addresses imposed or altered by the Board of Commissioners or the County Surveyor pursuant to the 1984-85 911 Rural Readdressing Project, are hereby ratified and adopted as if they had been adopted pursuant to BCC Chapter 7. [Ord. 85-0027]

## **WAYS OF NECESSITY**

### **7.405 Jurisdiction Transferred to Circuit Court.**

- (1) Pursuant to ORS 376.200, the Board of Commissioners hereby transfers jurisdiction over the establishment of ways of necessity under ORS 376.150 to 376.200 to the Circuit Court of Benton County.
- (2) The Benton County Circuit Court shall follow the procedures for establishment of a way of necessity provided under ORS 376.150 to 376.200. [Ord. 90-0063]